

## HEALTH & WELLBEING BOARD: FORWARD PLAN 2013/14

### Work in Progress/Outstanding Issues:

- Memorandum of Understanding for the HWBB (Mary/Kieth) – work in progress.

### Last meeting of the Board: December 2012

Item	Decision	Responsibility	Submitted to Board:
Bracknell Forest Partnership Risk Analysis	To <b>agree</b> the risk register prior to submission to the partnership in relation to the Act.	Glyn Jones	To be circulated by email.
LINK legacy	To <b>agree</b> the LINK legacy and transfer of assets to LHW	Barbara Briggs	<b>SUBMITTED</b>
LCSB Recommendations (see <a href="#">separate section</a> below)	To <b>agree</b> arrangements for delivering the arrangements in the LCSB Annual Report	Janette Karklins	<b>SUBMITTED</b>
Meetings in Public	To <b>agree</b> arrangements for the conduct of meetings in public for the Statutory Board	Glyn Jones	<b>SUBMITTED</b>

### Future Meetings:

#### February 2013

Item	Decision	Responsibility	Submitted to Board:
ASCH&H and CYP&L Service Plan Alignment	To <b>formally assess and comment</b> upon the ASCH&H Service Plan and its alignment with the JHWS	Glyn Jones	<b>SUBMITTED</b>
Health and Social Care Act Regulations <i>(legal status of board, governance arrangements, membership, overview and scrutiny arrangements)</i>	To receive <b>information</b> report on the impact of secondary legislation.	Glyn Jones	<b>SUBMITTED</b>
SEN Arrangements	To <b>review</b> progress.	William Tong/Janette	To be reported under action

Item	Decision	Responsibility	Submitted to Board:
		Karklins	between meetings.
Assisted Conception	Ensure alignment with JHWBS.	Kieth Naylor/Zoe Johnstone	To be reported under action between meetings.
Relationship of the Health and Wellbeing Board with the NHS Commissioning Board	To <b>agree</b> protocols for working with the NHS Commissioning Board	Mary Purnell / William Tong	To be deferred.
Integrating Commissioning Strategies	To <b>agree</b> arrangements to receive and provide comment upon commissioning strategies to connect, integrate and resource outcomes	Glyn Jones / Janette Karklins	To be deferred.
Cross-border working	To <b>agree</b> protocols for working across boundaries with identified partners	BF HWB and RBWM HWB??	To be deferred.
Section 75 agreements	To <b>agree</b> protocols for establishing section 75 agreements	Glyn Jones	To be deferred.
Arrangements during Election Periods	To agree arrangements for representation at the Board for members who are subject to election processes	Priya Patel	Will be covered by the Constitution.
Bracknell Forest Partnership Review	To <b>agree</b> working arrangements with the Bracknell Forest Partnership	Glyn Jones (Genny Webb)	To be deferred.

## April 2013

Item	Decision	Responsibility	Submitted to Board:
HWB Annual Report	To <b>agree</b> to publish the HWB Annual Report	Dale Birch / William Tong	
LINK Annual Report	To <b>receive and comment upon</b> the Local Healthwatch Annual Report and Accounts	LHW Representative	
Shaping the Future Results	To be considered by	William	

Item	Decision	Responsibility	Submitted to Board:
	the Board	Tong/Mary Purnell?	

## June 2013

Item	Decision	Responsibility	Submitted to Board:
Local Healthwatch Forward Plan	To <b>assess and comment upon</b> the Local Healthwatch Forward Plan and its alignment with the JHWS	LHW Representative	
Bracknell Forest Partnership Risk Analysis	To <b>agree</b> the risk register prior to submission to the partnership in relation to the Act and subsequent regulations	Glyn Jones	
Serious Case Review Learning	To monitor learning from SCR	Janette Karklins/ Sandra Davies	
LSCB Business Plan	Information	Janette Karklins/ Sandra Davies	
LSCB report on the performance of partner organisations on safeguarding.	For consideration	Janette Karklins/ Sandra Davies	

## December 2013

Item	Decision	Responsibility	Submitted to Board:
CYP&L Service Plan Assessment	To <b>formally assess and comment upon</b> the CYP&L Service Plan and its alignment with the JHWS	Jeanette Karklins	


## December 2014

Item	Decision	Responsibility	Submitted to Board:
CYP&L Service Plan Assessment	To <b>formally assess and comment</b> upon the CYP&L Service Plan and its alignment with the JHWS	Jeanette Karklins	

## On the horizon

### *Health and Social Care Act - Issues subject to commencement*

<b>Item</b>	<b>Decision</b>	<b>Responsibility</b>
Charges for specific health services	To <b>receive information</b> on section 50 regulations relating to the application of application of Charges to Health Improvement and Health Protection Measures and to <b>decide</b> future action	CCG / LA
Personal health budgets	To <b>receive information</b> on section 55 regulations relating to personal health budgets and to <b>decide</b> future action	CCG
Mental Health Advocacy	To <b>receive information</b> on section 55 regulations relating to mental health advocacy and to <b>decide</b> future action	LA
Pharmaceutical Needs Assessment	To <b>agree</b> the process of developing, updating and publishing the Pharmaceutical Needs Assessment	LA
Enhanced Joint Strategic Needs Assessment	To <b>agree</b> the process of refreshing the JSNA	LA/CCG
Application of the duty to integrate to health-related services	To <b>agree</b> a process to assess the commissioning of decisions of executive bodies against the JHWS	
Establishment of Care Trusts	To <b>agree</b> the protocols for establishing Care Trusts between the LA and the CCG	

***Draft Care and Support Bill – subject to legislative drafts***

**From April 2013**

<b>Item</b>	<b>Decision</b>	<b>Responsibility</b>
Draft Care and Support Bill - Carers' Support	To <b>agree</b> arrangements for the joint working of the NHS CB, CCG, LA and carers' organisations and agreeing plans and budgets to support carers	William Tong/ Glyn Jones/Janette Karklins/NHS CB Representative
Community Asset Mapping	To <b>agree</b> arrangements to identify skills and capacities of communities through the JSNA and JHWS	
Preventative practice and early intervention	To <b>agree</b> arrangements for the application of the duty to incorporate preventative practice and early intervention in the commissioning arrangements of the Board	

***BF Local Safeguarding Children Board Annual Report 2011/2012 – Subject to approval of document***

<b>Item</b>	<b>Decision</b>	<b>Responsibility</b>
??? Section 11 Safeguarding Assessments	To <b>agree</b> protocols for ensuring the Clinical Commissioning Group and other health providers commissioned through the Health and Wellbeing Board adhere to Bracknell Forest LSCB minimum safeguarding standards	Janette Karklins
??? Serious Case Review Recommendations	To <b>agree</b> protocols for ensuring the Clinical Commissioning Group and other health providers commissioned through the Health and Wellbeing Board are sighted on Serious Case Reviews and lessons learned are integrated into CCG and General Practice quality assurance systems	Janette Karklins
General Practice, Health Visiting and Midwifery Case Review	To <b>agree</b> protocols for ensuring the Board and	

Item	Decision	Responsibility
Recommendations	Clinical Commissioning Group and other health providers commissioned through the Health and Wellbeing Board are sighted on Case Reviews and lessons learned for General Practice, Health Visiting and Midwifery Case Review Recommendations are integrated into CCG and General Practice quality assurance systems	
Co-sleeping and bed-sharing for infants and small children	For the Board <b>to give a view</b> on community health professionals' advice on co-sleeping and bed-sharing for infants and small children	Janette Karklins
Child protections practice of health economy providers	For the Board <b>to give a view</b> on the potential application of the Exemplar Safeguarding Audit Tool to audit the child protections practice of health economy providers	Janette Karklins
Single and Inter-agency Training	<i>There is covered in section 4 – does the Board need to take a view on extending this throughout the new health economy?</i>	